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Shelby Cnty Judge of Probate, AL  
08/20/2024 01:49:41 PM FILED/CERT

State of Alabama  
Unified Judicial System  
Form C-71  
Rev 12/20/2023

**OATH OF OFFICE for DISTRICT COURT MAGISTRATE or DISTRICT COURT WARRANT CLERK or  
JUVENILE COURT MAGISTRATE or MUNICIPAL COURT CLERK or MUNICIPAL COURT MAGISTRATE**

I, Terri Reynolds  
(print or type name of person receiving oath), do solemnly swear (or affirm, as the case may be) that I will support  
the Constitution of the United States, and the Constitution of the State of Alabama, so long as I continue a citizen thereof;  
and that I will faithfully and honestly discharge the duties of the office of court clerk/magistrate/warrant clerk upon which I  
am about to enter, to the best of my ability. So help me God.

Columbiana, Alabama  
City of Residence State

[REDACTED]  
Social Security Number.

Terri Reynolds  
Signature

**CERTIFICATE OF OFFICER ADMINISTERING OATH**

The oath of office was administered by me to the above-named court clerk/magistrate/warrant clerk, in compliance with Article  
XVI, §279, *Constitution of Alabama 1901*.

Mike T. Atchison  
Print of Type Name of Administering Officer

[Signature]  
Signature of Administering Officer

8-20-24  
**DATE (must be dated)**

**Choose Only One**

- ☐ District Court Magistrate for the District Court of \_\_\_\_\_ County  
or  
☐ District Court Warrant Clerk for the District Court of \_\_\_\_\_ County  
or  
☐ Juvenile Court Magistrate for the Juvenile Court of \_\_\_\_\_ County  
or  
☒ Municipal Court Clerk for the Municipal Court of Columbiana, AL  
or  
☐ Acting Municipal Court Clerk for the Municipal Court of \_\_\_\_\_  
or  
☐ Municipal Court Magistrate for the Municipal Court of \_\_\_\_\_

**Court Address** 107 Mildred Street Columbiana AL 35051 **Phone:** 205 669-5806  
Street City State Zip Code Area Code Number

**Work Email Address** treynolds@cityofcolumbiana.com

**Check Appropriate Box**

- ☐ New Position (if not a replacement)  
☒ Person Replaced Lisa McFall

**OATH FILING PROCEDURES**

**District Court Magistrates and Warrant Clerks:**

Pursuant to §36-4-4, *Ala Code 1975*, these persons should file their oaths in the office of the probate judge in their respective county. In addition, a copy of this oath of office should be filed with the UJS Magistrate Program of the Administrative Office of Courts, and, according to Rule 18 IV., Alabama Rules of Judicial Administration, a copy shall be filed in the office of the district court clerk.

**Juvenile Court Magistrates:**

Pursuant to Rule 8.1(D), Alabama Rules of Juvenile Procedure, except when persons have already taken oaths of office as district court magistrates, these persons shall file their oaths in the office of the probate judge in their respective county, and a copy shall be filed in the office of the circuit court clerk. Additionally, a copy shall be filed with the UJS Magistrate Program in the Administrative Office of Courts.

**Municipal Court Clerks and Magistrates:**

Pursuant to Rule 18 IV., Rules of Judicial Administration, and §12-14-30(f), *Ala Code 1975*, these persons should file their oaths in the "Office of the Secretary of State, with the UJS Magistrate Program of the Administrative Office of Courts, and, with the municipal court clerk". And, if their duties are limited to one county, pursuant to §36-4-4, *Ala Code 1975*, they must also file a copy of their oaths in the office of the probate judge in their respective county.

**Mail A Copy of the Oath of Office to the:**

Administrative Office of Courts, UJS Magistrate Program, 300 Dexter Avenue, Montgomery, AL, 36104-3741)  
(and to the)  
Secretary of State, PO Box 5616, Montgomery, AL 36103



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Form C72 (back) Rev 08/2011

APPLICATION TO BE APPOINTED/RESCINDED AS MAGISTRATE/WARRANT CLERK

III. I do attest to the fact that the heretofore requested appointee meets all of the above requirements established by law for public officers, designated in numbers (1) through (7) above, and is neutral and detached from law enforcement as mandated by decisions of the U. S. Supreme Court designated in numbers (8) through (10) above.

**Note:** If there is more than one district court judge in the county or more than one municipal court judge in the city or town, each judge must attest that the person is qualified to be a magistrate or warrant clerk by signing below. In addition, the clerk of the district court or the clerk of the municipal court must attest that the person is qualified to be a magistrate or warrant clerk by signing below.

**Court Clerk** Terri Reynolds

**Signature**

**Court Mailing Address** 107 Mildred Street - Columbiana, AL 35051

**Email Address** treynolds@cityofcolumbiana.com

**Court Telephone Number** 205-669-5806

**Judge** Mike T. Atchison

**Signature**

**Judge**

**Signature**

**Judge**

**Signature**

**Judge**

**Signature**

**Judge**

**Signature**

**Judge**

**Signature**

**Judge**

**Signature**

**Judge**

**Signature**

**Judge**

**Signature**

**Judge**

**Signature**

**Judge**

**Signature**

Please Mail Completed Form To: Administrative Office of Courts

UJS Magistrate Program

300 Dexter Avenue

Montgomery, AL 36104-3741

Email to [joy.evans@alacourt.gov](mailto:joy.evans@alacourt.gov) or fax to 334.954.3142