

AMENDMENT TO THE BYLAWS OF COURTYARD MANOR  
HOMEOWNERS' ASSOCIATION, INC.  
State of Alabama; County of Shelby

20230821000250040 1/1 \$23.00  
Shelby Cnty Judge of Probate, AL  
08/21/2023 09:08:36 AM FILED/CERT

May 21<sup>st</sup>, 2023

This amendment to the ByLaws of Courtyard Manor Homeowners' Association, Inc is made as of ~~April, XX,~~  
~~2023~~ by the Courtyard Manor Homeowners' Association Board and amends the ByLaws filed in Instrument No.  
20180302000068270 and amended by First Amendment to these ByLaws in Instrument No.  
20190205000037750 in the Office of the Judge of Probate of Shelby County, Alabama ( which together with all  
subsequent amendments thereto, is herein referred to as the "ByLaws") for the benefit of certain real property  
commonly known as "Courtyard Manor".

Whereas, the undersigned hereby make the following changes to the ByLaws for Courtyard Manor in the  
Probate Office of Shelby County, Alabama.

1. **Section 1.02, Principal Office.** Delete the second sentence in its entirety.
2. **Section 2.02, Annual Meeting.** The third sentence is hereby amended to delete the wording "at  
which a quorum is present".
3. **Section 2.04, Place of Meeting.** Delete the first sentence and replace with the following. "The Board  
shall designate the location of the Annual meeting and any Special meeting(s). All meetings will be  
held in Shelby County Alabama."
4. **Section 3.04, Regular Meetings.** Delete this section in its entirety and replace with the following.  
"Regular meetings of the Board shall be held as determined by the President or by request of any 2  
Board members. Proper notice of such meeting(s) shall be provided by either the President or one of  
the requesting Board members to all other Board members. Any member in good standing may  
attend Board meetings. All Board meeting will be held in Shelby County, Alabama."
5. **Section 3.05, Special Meetings.** The last sentence is hereby amended to delete the phrase ", either  
within or without the State of Alabama," A new sentence is added to the end of this section as follows.  
"All Board meeting will be held in Shelby County, Alabama."

All other terms and Conditions of the ByLaws shall remain in full force and effect unaltered.

Approved By:

Robin Clancy, President, Courtyard Manor HOA, Inc

Robin Clancy

Date

May 21<sup>st</sup>, 2023

Frank Calma, Vice President, Courtyard Manor HOA, Inc

Frank J. Calma

Date

May 21, 2023

Erin Leach, Secretary, Courtyard Manor HOA, Inc

Erin Leach

Date

May 21, 2023

Heather Schweikher, Treasurer, Courtyard Manor HOA, Inc

Heather Schweikher

Date

May 21, 2023

Shawn Cox, ACC Chairperson, Courtyard Manor HOA, Inc

Shawn Cox

Date

May 21, 2023

Prepared by Erin Leach  
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