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Shelby Cnty Judge of Probate, AL  
03/07/2023 11:39:07 AM FILED/CERT

AMENDED AND RESTATED BY-LAWS  
OF  
THE DUNNAVANT RECREATION CLUB

1. The Dunnavant Recreation Club Inc. shall be headquartered at the Dunnavant Senior Center (herein referred to as "Center" or "Facility"). Its Directors and Officers shall be voting members of the Board ("Members").

2. Officers' positions shall consist of the following:

1. President
2. Vice President
3. Treasurer
4. Secretary

3. The officers of the board, (President, Vice President, Secretary and Treasurer) will all serve a 2-year term. At this time the Officers and Directors will vote on each of the positions. If an officer of the board steps down or is relieved of his/her duties their position will be voted on by the officers.

The Board of Directors will consist of five additional board members which will serve a three-year term.

4. A quorum will be established when a majority (2/3 of the vote) of voting members are present.

5. After the initial seating of 2020 Directors and Officers, roll call will be conducted at each meeting. Voting Members must attend all the meetings to the extent practically possible. A Member will not be allowed to vote if he/she has missed two consecutive meetings. When said Member has attended two consecutive meetings, he/she will then be allowed to vote again at the following (third consecutive) meeting. Any member missing four (4) consecutive meeting can be dismissed with a majority vote of two thirds members. If member is present at the meeting during the vote, said member will be given the opportunity to speak on their behalf before the vote but cannot be present during the vote. If the absence is medical or some type of emergency the Board should be notified ahead of the meeting and will take this information under consideration and an exception may be given.

6. Additional meetings shall be added as necessary. A three (3) day notice of special called meetings must be posted by the secretary at public places, including social media to the extent available.

7. All monies, up to and not exceeding \$500.00, for the care of the utilities and facilities may be spent by the President, Vice President Secretary, or Treasurer without a vote of the Members,



8 but should be reported at the following meeting. Any expenditure in excess of \$500.00 shall be voted upon by the Members.

8. Meetings will be held on the second Tuesday night of every month at 6:30 pm. Unless another date is mutually agreed upon by the Directors and Officers.

9. The Secretary's and the Treasurer's records will be audited by the Board of Directors annually.

10. All documents pertaining to the Dunnivant Recreation Club, Inc. shall be kept at the center in a secure location or a vault. All documents and papers belong to Dunnivant Recreation Club, Inc.

11. The Secretary shall be responsible for all meeting minutes, notes, and recorded actions. The Treasurer shall be responsible for all (bank statements, grants, receipts, etc) records regarding any and all notices. This shall be verified in his/her annual audit as per by-laws 12, above.

12. Business requests should be submitted for inclusion on the meeting agenda two weeks in advance of the regular meeting which said business is to be discussed. Requests shall be in written form and made to the Secretary. Meetings shall be open to the public.

13. Meetings shall be conducted according to Roberts Rules of Order.

14. A maintenance priority list for the center will be established by the Board of Directors annually. Listed items will be voted upon by Members. All items will be subject to the spending limitations and reviewed as outlined in by-law 7.

15. Roll call will be conducted at each meeting.

16. Any gift to the center will be accepted with the understanding that from that moment it belongs to the Center.

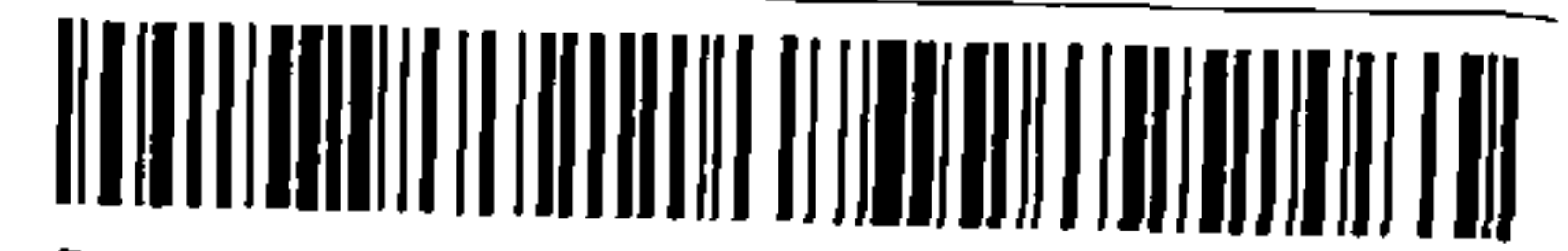
17. Upon request, all Members will be provided a copy of the By-laws and the charter and the Code of Conduct.

18. Dress Code: No shorts or halter tops. Shirts and shoes must be worn. No profanity, alcoholic beverages, or non-prescription drugs will be allowed.

19. Use of the facilities by other persons or groups will be allowed by the Dunnivant Recreation Club, Inc. by appointment, based on availability, and subject to a nominal fee set by the Dunnivant Recreation Club, Inc. as established by vote of the Members.

20. In the event of a vacancy or term expiration of a Director, said vacancy may be filled by a member of the Dunnivant community upon application by person(s) wishing to be appointed





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and/or voted on by the Officers. Applications will be reviewed by the Members, and then an appointment made for the vacant position by a majority vote of the Members of the Board at a regularly scheduled meeting. Only an active member of the Dunnivant community having signed the attendance sheet and regularly attend the meetings will be eligible for a vacant position on the board of Directors.

21. All new members of the Dunnivant Recreation Club, Inc. must serve on the Board of Directors prior to being eligible for an appointment to an Officer Position.

22. Any member of the board that does not adhere to The Dunnivant Recreation Club Code of Conduct can be immediately removed from their position on the board and that vacant position can be filled.

**The Amended and Restated By-Laws were approved at the Board of Directors meeting on August 8, 2022, by a majority vote of the following members.**

President, Johnnie Ann Atkins

Vice President, Karen Harris

Treasure, Leanne Craft

Secretary, Tara M Lee

Board Member, Melvin Dingler

Board Member, Jerry McGaha

Board Member, Cline Dingler

*Johnnie A. Atkins*  
*Karen Harris*  
*Leanne Craft*  
*Tara Lee*  
*Melvin Dingler*  
*Jerry McGaha*  
*Cline Dingler*

RVSD 08/22