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Shelby Cnty Judge of Probate, AL
08/17/2022 12:53:47 PM FILED/CERT

State of Alabama
Unified Judicial System
Form C-71
Rev 9/30/2015

**OATH OF OFFICE for DISTRICT COURT MAGISTRATE or DISTRICT COURT WARRANT CLERK or
JUVENILE COURT MAGISTRATE or MUNICIPAL COURT CLERK or MUNICIPAL COURT MAGISTRATE**

I, Heather Edwards, do solemnly swear (or affirm, as the case may be) that I will support
(print or type name of person receiving oath)
the Constitution of the United States, and the Constitution of the State of Alabama, so long as I continue a citizen thereof;
and that I will faithfully and honestly discharge the duties of the office of court clerk/magistrate/warrant clerk upon which I
am about to enter, to the best of my ability. So help me God.

Calera Alabama
City of Residence State of Residence

xxx-xx-xxxx
Social Security Number

Heather Edwards
Signature

Note: Before filing your oath of office with your County Probate
Office or the Secretary of State's Office it is recommended that
your social security number and any other personal information
be redacted.

CERTIFICATE OF OFFICER ADMINISTERING OATH

The oath of office was administered by me to the above-named court clerk/magistrate/warrant clerk, in compliance with Article
XVI, §279, *Constitution of Alabama 1901*.

Mary H. Harris
Print of Type Name of Administering Officer

Mary H. Harris
Signature of Administering Officer

8-15-2022
DATE (must be dated)

Choose Only One

- ☒ District Court Magistrate for the District Court of Shelby County
or
☐ District Court Warrant Clerk for the District Court of _____ County
or
Juvenile Court Magistrate for the Juvenile Court of _____ County
or
Municipal Court Clerk for the Municipal Court of _____
or
Acting Municipal Court Clerk for the Municipal Court of _____
or
Municipal Court Magistrate for the Municipal Court of _____

Court Address 112 N Main Street, Room 1F Columbiana AL 35051 **Phone:** 205 669-3760
Street City State Zip Code Area Code Number

Work Email Address heather.edwards@alacourt.gov

Check Appropriate Box

☒ New Position (if not a replacement)

Person Replaced _____

OATH FILING PROCEDURES

District Court Magistrates and Warrant Clerks:

Pursuant to §36-4-4, *Ala Code 1975*, these persons should file their oaths in the office of the probate judge in their respective county. In addition, a
copy of this oath of office should be filed with the UJS Magistrate Program of the Administrative Office of Courts, and, according to Rule 18 IV., Alabama
Rules of Judicial Administration, a copy shall be filed in the office of the district court clerk.

Juvenile Court Magistrates:

Pursuant to Rule 8.1(D), Alabama Rules of Juvenile Procedure, except when persons have already taken oaths of office as district court magistrates,
these persons shall file their oaths in the office of the probate judge in their respective county, and a copy shall be filed in the office of the circuit court
clerk. Additionally, a copy shall be filed with the UJS Magistrate Program in the Administrative Office of Courts.

Municipal Court Clerks and Magistrates:

Pursuant to Rule 18 IV., Rules of Judicial Administration, and §12-14-30(f), *Ala Code 1975*, these persons should file their oaths in the "Office of the
Secretary of State, with the UJS Magistrate Program of the Administrative Office of Courts, and, with the municipal court clerk". And, if their duties are
limited to one county, pursuant to §36-4-4, *Ala Code 1975*, they must also file a copy of their oaths in the office of the probate judge in their respective
county.

Mail Copies To: Administrative Office of Courts
UJS Magistrate Program
300 Dexter Avenue
Montgomery, AL 36104-3741

Secretary of State
PO Box 5616
Montgomery, AL 36103

or Fax to Joy Evans at 334.954.3142 or Email to joy.evans@alacourt.gov