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Shelby Cnty Judge of Probate, AL  
08/31/2021 12:27:06 PM FILED/CERT

State of Alabama  
Unified Judicial System  
Form C-71  
Rev 9/30/2015

**OATH OF OFFICE for DISTRICT COURT MAGISTRATE or DISTRICT COURT WARRANT CLERK or  
JUVENILE COURT MAGISTRATE or MUNICIPAL COURT CLERK or MUNICIPAL COURT MAGISTRATE**

I, Darlene Brown, do solemnly swear (or affirm, as the case may be) that I will support  
(print or type name of person receiving oath)  
the Constitution of the United States, and the Constitution of the State of Alabama, so long as I continue a citizen thereof;  
and that I will faithfully and honestly discharge the duties of the office of court clerk/magistrate/warrant clerk upon which I  
am about to enter, to the best of my ability. So help me God.

Columbiana AL  
City of Residence State of Residence

[REDACTED]  
Social Security Number

Note: Before filing your oath of office with your County Probate  
Office or the Secretary of State's Office it is recommended that  
your social security number and any other personal information  
be redacted.

Darlene W Brown  
Signature

**CERTIFICATE OF OFFICER ADMINISTERING OATH**

The oath of office was administered by me to the above-named court clerk/magistrate/warrant clerk, in compliance with Article  
XVI, §279, *Constitution of Alabama 1901*.

Mary H. Harris  
Print of Type Name of Administering Officer

[Signature]  
Signature of Administering Officer

8-31-2021  
DATE (must be dated)

**Choose Only One**

- ☒ District Court Magistrate for the District Court of Shelby County  
or  
☐ District Court Warrant Clerk for the District Court of \_\_\_\_\_ County  
or  
☐ Juvenile Court Magistrate for the Juvenile Court of \_\_\_\_\_ County  
or  
☐ Municipal Court Clerk for the Municipal Court of \_\_\_\_\_  
or  
☐ Acting Municipal Court Clerk for the Municipal Court of \_\_\_\_\_  
or  
☐ Municipal Court Magistrate for the Municipal Court of \_\_\_\_\_

**Court Address** 112 N Main Street Room 1F Columbiana AL 35051 **Phone:** 205 669-3760  
Street City State Zip Code Area Code Number

**Work Email Address** darlene.brown@alacourt.gov

**Check Appropriate Box**

- ☒ New Position (if not a replacement)  
☐ Person Replaced \_\_\_\_\_

**OATH FILING PROCEDURES**

**District Court Magistrates and Warrant Clerks:**

Pursuant to §36-4-4, *Ala Code 1975*, these persons should file their oaths in the office of the probate judge in their respective county. In addition, a copy of this oath of office should be filed with the UJS Magistrate Program of the Administrative Office of Courts, and, according to Rule 18 IV., *Alabama Rules of Judicial Administration*, a copy shall be filed in the office of the district court clerk.

**Juvenile Court Magistrates:**

Pursuant to Rule 8.1(D), *Alabama Rules of Juvenile Procedure*, except when persons have already taken oaths of office as district court magistrates, these persons shall file their oaths in the office of the probate judge in their respective county, and a copy shall be filed in the office of the circuit court clerk. Additionally, a copy shall be filed with the UJS Magistrate Program in the Administrative Office of Courts.

**Municipal Court Clerks and Magistrates:**

Pursuant to Rule 18 IV., *Rules of Judicial Administration*, and §12-14-30(f), *Ala Code 1975*, these persons should file their oaths in the "Office of the Secretary of State, with the UJS Magistrate Program of the Administrative Office of Courts, and, with the municipal court clerk". And, if their duties are limited to one county, pursuant to §36-4-4, *Ala Code 1975*, they must also file a copy of their oaths in the office of the probate judge in their respective county.

**Mail Copies To:** Administrative Office of Courts  
UJS Magistrate Program  
300 Dexter Avenue  
Montgomery, AL 36104-3741  
or Fax to Joy Evans at 334.954.3142 or Email to joy.evans@alacourt.gov

Secretary of State  
PO Box 5616  
Montgomery, AL 36103

**DISTRICT COURT MAGISTRATE OR WARRANT CLERK APPOINTMENT \***

IN THE DISTRICT COURT OF SHELBY, ALABAMA  
(Name of County)



20210831000425090 2/2 \$.00  
Shelby Cnty Judge of Probate, AL  
08/31/2021 12:27:06 PM FILED/CERT

8-31-2021

Date of Appointment

8-31-2021

Date Oath Administered

8-31-2021

Date Oath Filed with Probate Judge

**Information on Potential Appointee**

Name: Darlene Brown Social Security Number: 362-82-1217

Work Address (including city, state and zip code): 112 N Main Street, Columbiana, AL 35051

Present Job Title & Duties: Clerk I, cashier

Home Address 100 Egg and Butter Rd #34, Columbiana Alabama 35051

**I certify that I meet all of the following requirements established by law for public officers; designated in numbers (1) through (7) below, and that I am neutral and detached from law enforcement as mandated by decisions of the U. S. Supreme Court and designated in number (8) through (10) below:**

- (1) Is a qualified elector;
- (2) Is a resident of the state, circuit, district, or county;
- (3) Has never been convicted of treason, embezzlement of public funds, malfeasance in office, larceny, bribery, perjury or any other crime punishable by imprisonment in the state or federal penitentiary, or, if the person has been convicted of one of the above offenses, he/she has had his civil and political rights restored by pardon;
- (4) Has never been adjudicated to be an idiot of insane;
- (5) Does not have any unpaid judgment against him/her for any moneys received by him/her in any official capacity due to the United States, this state, or any County or Municipality thereof;
- (6) Is not a soldier, seaman, or marine in the regular Army or Navy of the United States; and
- (7) Does not hold an office of profit under the United States or under this state;

**NEUTRAL AND DETACHED REQUIREMENT**

- (8) Is not affiliated with prosecution and police in any manner;
- (9) Is not in any way assigned to police or subject to the supervision of the chief of police, prosecutor, etc., **and**
- (10) Is not connected with law enforcement activities in any way.

Darlene Brown

Print of Type Name of Potential Appointee

Darlene W Brown  
Signature of Potential Appointee

**IMPORTANT NOTE:** If the person being recommended for appointment as a district court magistrate or warrant clerk intends to serve as both a district court magistrate or warrant clerk **and** a municipal court magistrate, the person, if appointed, can be paid for only one position; otherwise, the appointee will be considered as holding two offices of profit in violation of Article XVII, §280, Constitution of Alabama of 1901.

I do attest to the fact that the heretofore requested appointee meets all the requirements established by law for public officers, designated in numbers (1) through (7) above, and is neutral and detached from law enforcement as mandated by decisions by the U. S. Supreme Court and designated in numbers (8) through (10) above.

I hereby appoint Darlene Brown as  
District Court ☒ Magistrate **or** ☐ Warrant Clerk to serve and perform the duties of such office, under my supervision.

Mary H. Harris

Print or Type Name of Circuit/District Clerk

112 N Main Street Rm 1F Columbiana AL 35051  
Court Address City State ZipCode

Mary H. Harris  
Signature of Circuit/District Clerk

darlene.brown@alacourt.gov  
Email Address

\*Only to be used for appointment of individuals  
Currently within the district court clerk's office to  
Serve as district court magistrate or warrant clerk.

Please return completed form to:  
Administrative Office of Courts, UJS Magistrate Program  
300 Dexter Avenue, Montgomery, AL 36104-3741  
**or Fax to Joy Evans 334.954.3142**  
**Email to joy.evans@alacourt.gov**