

**OATH OF OFFICE for DISTRICT COURT MAGISTRATE or DISTRICT COURT WARRANT CLERK or
JUVENILE COURT MAGISTRATE or MUNICIPAL COURT CLERK or MUNICIPAL COURT MAGISTRATE**

I, Rhonda Elisa Sallas, do solemnly swear (or affirm, as the case may be) that I will support
(print or type name of person receiving oath)
the Constitution of the United States, and the Constitution of the State of Alabama, so long as I continue a citizen thereof;
and that I will faithfully and honestly discharge the duties of the office of ~~court clerk~~/magistrate/~~warrant clerk~~ upon which I
am about to enter, to the best of my ability. So help me God.

Columbiana, Alabama

City of Residence

State of Residence

Social Security Number

Note: Before filing your oath of office with your County Probate
Office or the Secretary of State's Office it is recommended that
your social security number and any other personal information
be redacted.

Rhonda Elisa Sallas

Signature

CERTIFICATE OF OFFICER ADMINISTERING OATH

The oath of office was administered by me to the above-named court clerk/magistrate/warrant clerk, in compliance with Article
XVI, §279, *Constitution of Alabama 1901*.

Mary H Harris

Print of Type Name of Administering Officer

Mary H Harris
Signature of Administering Officer

2-8-19
DATE (must be dated)

Choose Only One

- ☒ District Court Magistrate for the District Court of Shelby County
or
☐ District Court Warrant Clerk for the District Court of _____ County
or
☐ Juvenile Court Magistrate for the Juvenile Court of _____ County
or
☐ Municipal Court Clerk for the Municipal Court of _____
or
☐ Acting Municipal Court Clerk for the Municipal Court of _____
or
☐ Municipal Court Magistrate for the Municipal Court of _____

Court Address 112 N Main Street Columbiana AL 35051 **Phone:** 205 669-3785
Street City State Zip Code Area Code Number

Work Email Address rhonda.sallas@alacourt.gov

Check Appropriate Box

- ☒ New Position (if not a replacement)
☐ Person Replaced _____



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Shelby Cnty Judge of Probate, AL
03/14/2019 09:36:57 AM FILED/CERT

OATH FILING PROCEDURES

District Court Magistrates and Warrant Clerks:

Pursuant to §36-4-4, *Ala Code 1975*, these persons should file their oaths in the office of the probate judge in their respective county. In addition, a
copy of this oath of office should be filed with the UJS Magistrate Program of the Administrative Office of Courts, and, according to Rule 18 IV., Alabama
Rules of Judicial Administration, a copy shall be filed in the office of the district court clerk.

Juvenile Court Magistrates:

Pursuant to Rule 8.1(D), Alabama Rules of Juvenile Procedure, except when persons have already taken oaths of office as district court magistrates,
these persons shall file their oaths in the office of the probate judge in their respective county, and a copy shall be filed in the office of the circuit court
clerk. Additionally, a copy shall be filed with the UJS Magistrate Program in the Administrative Office of Courts.

Municipal Court Clerks and Magistrates:

Pursuant to Rule 18 IV., Rules of Judicial Administration, and §12-14-30(f), *Ala Code 1975*, these persons should file their oaths in the "Office of the
Secretary of State, with the UJS Magistrate Program of the Administrative Office of Courts, and, with the municipal court clerk". And, if their duties are
limited to one county, pursuant to §36-4-4, *Ala Code 1975*, they must also file a copy of their oaths in the office of the probate judge in their respective
county.

Mail Copies To: Administrative Office of Courts
UJS Magistrate Program
300 Dexter Avenue
Montgomery, AL 36104-3741

Secretary of State
PO Box 5616
Montgomery, AL 36103

or Fax to Joy Evans at 334.954.3142 or Email to joy.evans@alacourt.gov

DISTRICT COURT MAGISTRATE OR WARRANT CLERK APPOINTMENT *

IN THE DISTRICT COURT OF SHELBY, ALABAMA
(Name of County)

2-7-19

Date of Appointment

2-7-19

Date Oath Administered

Date Oath Filed with Probate Judge

Information on Potential Appointee

Name: Rhonda Lisa Sallas Social Security Number : 252-13-6725

Work Address (including city, state and zip code): 112 N Main Street, Columbiana, AL 35051

Present Job Title & Duties: Court Specialist I, Child support clerk

Home Address 101 Palm Street, Columbiana Alabama 35051

I certify that I meet all of the following requirements established by law for public officers; designated in numbers (1) through (7) below, and that I am neutral and detached from law enforcement as mandated by decisions of the U. S. Supreme Court and designated in number (8) through (10) below:

- (1) Is a qualified elector;
 - (2) Is a resident of the state, circuit, district, or county;
 - (3) Has never been convicted of treason, embezzlement of public funds, malfeasance in office, larceny, bribery, perjury or any other crime punishable by imprisonment in the state or federal penitentiary, or, if the person has been convicted of one of the above offenses, he/she has had his civil and political rights restored by pardon;
 - (4) Has never been adjudicated to be an idiot or insane;
 - (5) Does not have any unpaid judgment against him/her for any moneys received by him/her in any official capacity due to the United States, this state, or any County or Municipality thereof;
 - (6) Is not a soldier, seaman, or marine in the regular Army or Navy of the United States; and
 - (7) Does not hold an office of profit under the United States or under this state;
- NEUTRAL AND DETACHED REQUIREMENT**
- (8) Is not affiliated with prosecution and police in any manner;
 - (9) Is not in any way assigned to police or subject to the supervision of the chief of police, prosecutor, etc., **and**
 - (10) Is not connected with law enforcement activities in any way.

Rhonda Lisa Sallas

Print of Type Name of Potential Appointee

Rhonda Lisa Sallas
Signature of Potential Appointee

IMPORTANT NOTE: If the person being recommended for appointment as a district court magistrate or warrant clerk intends to serve as both a district court magistrate or warrant clerk **and** a municipal court magistrate, the person, if appointed, can be paid for only one position; otherwise, the appointee will be considered as holding two offices of profit in violation of Article XVII, §280, Constitution of Alabama of 1901.

I do attest to the fact that the heretofore requested appointee meets all the requirements established by law for public officers, designated in numbers (1) through (7) above, and is neutral and detached from law enforcement as mandated by decisions by the U. S. Supreme Court and designated in numbers (8) through (10) above.

I hereby appoint Rhonda Lisa Sallas as
District Court ☒ Magistrate **or** ☐ Warrant Clerk to serve and perform the duties of such office, under my supervision.

Mary H Harris

Print or Type Name of Circuit/District Clerk

Mary H Harris
Signature of Circuit/District Clerk

112 N Main Street Columbiana AL 35051
Court Address City State ZipCode

mary.harris@alacourt.gov
Email Address

*Only to be used for appointment of individuals
Currently within the district court clerk's office to
Serve as district court magistrate or warrant clerk.

Please return completed form to:
Administrative Office of Courts, UJS Magistrate Program
300 Dexter Avenue, Montgomery, AL 36104-3741
or Fax to Joy Evans 334.954.3142
Email to joy.evans@alacourt.gov



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