

STATE OF ALABAMA

DOMESTIC BUSINESS CORPORATION
AMENDMENT TO FORMATION/ARTICLES

PURPOSE: In order to amend a Business Corporation's (formerly known as For-Profit Corporation) Certificate of Formation/Articles of Incorporation under Section 10A-2-10.06 of the Code of Alabama 1975 this Amendment and the appropriate filing fees must be filed with the Office of the Judge of Probate in the county where the corporation was initially formed/incorporated.

INSTRUCTIONS: Mail one (1) signed original and two (2) copies of this completed form and the appropriate filing fees to the Office of the Judge of Probate in the county where the corporation's Certificate of Formation was recorded. Contact the Judge of Probate's Office to determine the county filing fees. Make a separate check or money order payable to the **Secretary of State for the state filing fee of \$50.00** and the Judge of Probate's Office will transmit the fee along with a certified copy of the Amendment to the Office of the Secretary of State within 10 days after the filing is recorded. Once the Secretary of State's Office has indexed the filing, the information will appear at www.sos.alabama.gov under the Government Records tab and the Business Entity Records link – you may search by entity name or number. You may pay the Secretary of State fees by credit card if the county you are filing in will accept that method of payment (see attached). Your Amendment will not be indexed if the credit card does not authorize and will be removed from the index if the check is dishonored.

(For County Probate Office Use Only)

This form must be typed or laser printed.

1. The name of the corporation from the Certificate of Formation/Articles of Incorporation:

Image Technology Solutions Inc.

2. The date the Certificate of Formation was filed in the county: 09 / 18 / 2008 (format MM/DD/YYYY)

3. The titles, dates, and places of filing of any previous Amendments: _____

Attach a listing if necessary.

4. Alabama Entity ID Number (Format: 000-000): 258 - 688 **INSTRUCTION TO OBTAIN ID NUMBER TO COMPLETE FORM:** If you do not have this number immediately available, you may obtain it on our website at www.sos.alabama.gov under the Government Records tab. Click on Business Entity Records, click on Entity Name, enter the registered name of the entity in the appropriate box, and enter. The six (6) digit number containing a dash to the left of the name is the entity ID number. If you click on that number, you can check the details page to make certain that you have the correct entity – this verification step is strongly recommended.

(For SOS Use Only)

This form was prepared by: (type name and full address)

William Paul Spencer Jr

5 Brown Cir

Alabaster AL 35007

20180503000151270 1/3 \$84.00
Shelby Cnty Judge of Probate, AL
05/03/2018 02:40:45 PM FILED/CERT

DOMESTIC BUSINESS CORPORATION AMENDMENT

[Instruction on Amendment completion: Be very specific about what must be changed if you are amending existing information. If the amendment includes a name change, a copy of the Name Reservation form issued by the Office of Secretary of State **must** be attached.]

Registered agents and registered agent addresses are changed by filing a Change Of Registered Agent Or Registered Office By Entity form directly with the Office of the Secretary of State (the new agent's signature is required agreeing to accept responsibility). You may file the information as an Amendment also, but the change form must be on file with the Secretary of State per 10A-1-3.12(a) (2) to effect the change in the public records database.]

5. The following amendment was adopted on 05 / 02 / 2018 (format MM/DD/YYYY):

I am changing my company name from Image Technology Solutions Inc. to

Innovate Office Solutions Inc. I William P Spencer Jr am the only shareholder and I own 100%

of Image Technology Solutions Inc. I didn't need any votes or approvals to change the company name because I own 100% of Image Technology Solutions Inc.

☐ Additional Amendments and the dates on which they were adopted are attached.

Item 6, 7, or 8 MUST be checked/completed with any appropriate attachments.


6. ☒ The board of directors without shareholder action approved the Amendment. Shareholder action was not required.
7. ☒ The shareholders approved the Amendment. The total number of votes entitled to be cast was _____ (information is required for item a or b). Complete one of the following:
- a. The total number of votes cast for amendment was 1 and the total number of votes cast against amendment was 0.
- b. The total number of undisputed votes cast for amendment was _____ which was a sufficient number of votes to approve amendment.
8. ☒ Amendment by voting groups was required; the information required in item 5 above is provided for each voting group and is attached to and made part of this Domestic Business Corporation Amendment document.

05 / 02 / 2018
Date (MM/DD/YYYY)

William Paul Spencer Jr
Signature as required by 10A-2-1.20

William Paul Spencer Jr
Typed Name of Above Signature

Owner
Typed Title/Capacity to Sign under 10A-2-1.20


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John H. Merrill
Secretary of State

P.O. Box 5616
Montgomery, AL 36103-5616

STATE OF ALABAMA

**I, John H. Merrill, Secretary of State of Alabama, having custody of the
Great and Principal Seal of said State, do hereby certify that**

pursuant to the provisions of Title 10A, Chapter 1, Article 5, Code of Alabama
1975, and upon an examination of the entity records on file in this office, the
following entity name is reserved as available:

Innovate Office Solutions Inc

This name reservation is for the exclusive use of Innovate Office Solutions Inc, 5
Brown Cir, Alabaster, AL 35007 for a period of one year beginning May 02, 2018
and expiring May 02, 2019

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RES796576

**In Testimony Whereof, I have hereunto set my
hand and affixed the Great Seal of the State, at the
Capitol, in the city of Montgomery, on this day.**

May 02, 2018

Date

A handwritten signature in cursive script, reading "J. H. Merrill".

John H. Merrill

Secretary of State