

STATE OF ALABAMA

CONVERSION OF A DOMESTIC ENTITY
Limited Liability Company to Corporation

PURPOSE: In order to change the entity type of a domestic entity (any entity formed in Alabama), the entity must deliver the documentation in this form pursuant to Section 10A, Chapter 1, Article 8, Code of Alabama 1975.

INSTRUCTIONS: Mail one (1) signed original and two (2) copies of the completed Conversion package, the filing fee of \$25.00 (credit card, check, or money order) to the **Secretary of State, Business Services, P.O. Box 5616, Montgomery, Alabama, 36103-5616**, and a check or money order made out to the Judge of Probate in the county where the entity's formation documents were recorded (contact the

Office of the Judge of Probate for the fees). The Secretary of State will file and transmit the copies to the Judge of Probate in accordance with 10A-1-4.02(g). The Conversion will not be registered if the credit card does not authorize and will be removed from the index if the check is dishonored. If you desire a stamped copy returned to you, supply a third copy and a pre-addressed postage paid return envelope.

This form must be typed.

Faxed and emailed transmissions will not be acknowledged, processed, or returned.

1. **Information on the converting entity (entity will cease to exist at conversion/termination by conversion):**

Alabama entity id number of converting entity: 463____-863____ (Format 000-000) *

***INSTRUCTION TO OBTAIN ID NUMBER TO COMPLETE FORM:** If you do not have this number immediately available, you may obtain it on our website at www.sos.alabama.gov under the Government Records tab. Click on Business Entity Records, click on Entity Name, enter the registered name of the entity in the appropriate box, and enter. The six (6) digit number containing a dash to the left of the name is the entity ID number. If you click on that number, you can check the details page to make certain that you have the correct entity – this verification step is strongly recommended.

The name of the converting entity as recorded with the Secretary of State of Alabama:

Corporate Facilities Management, LLC

County Probate Office in Alabama where the formation documents/articles of this domestic entity were recorded and

where the conversion document will be forwarded for recording: Shelby County

This Document was prepared by:

(For County Probate Court Office Use Only)



20160512000162270 1/4 \$58.00
Shelby Cnty Judge of Probate, AL
05/12/2016 10:42:45 AM FILED/CERT

Alabama	Entity Change DLL			
Sec. Of State	463-863	Date 4/27/2016	Time 17:00	4 Pg
		File \$25.00	Ackn \$0.00	Exp \$0.00
		Total \$25.00		

(For SOS Office Use Only)

CONVERSION OF DOMESTIC ENTITY/LLC to Corporation

2. Information on the converted (formed/created by this conversion) – this entity will continue to exist:

The name of the new domestic entity resulting from this conversion (A domestic name reservation certificate issued by the Alabama Secretary of State must be attached if the name is changing anything more than the entity identifier information – such as Inc., LLC, etc. – if only the identifier information is changing, no name reservation is required name):

Corporate Facilities Management, Inc.

3. The new converted/formed entity will be a domestic corporation.



20160512000162270 2/4 \$58.00
Shelby Cnty Judge of Probate, AL
05/12/2016 10:42:45 AM FILED/CERT

4. Name of registered agent for service of process in Alabama:

Jeremy L. Spratling

5. Street (No PO Boxes) Address of initial registered office (MUST be physically located in Alabama):

1020 9th Ave SW, Suite 217, Birmingham, AL 35022

Mailing Address in Alabama (if different) _____

6. Purpose for which corporation is formed: To lawfully operate a building service contracting and operations management business; the purpose includes the transaction of any lawful business for which corporations may be incorporated in Alabama under Title 10A, Chapter 2 of the Code of Alabama.

7. Number of Shares the corporation is authorized to issue: 100 Par Value _____ (Par value is optional information and does not have to be completed.)

8. Period of duration shall be perpetual unless stated otherwise by an attached exhibit.

9. The name(s) of the Incorporator(s): Jeremy L. Spratling

Street (**No PO Boxes**) address of Incorporator(s): 838 Old Cahaba Dr, Helena, AL 35080

_____ Mailing address of Incorporator(s) – (if
different from street address): P. O. Box 2452 Birmingham, Alabama 35201

Attach a listing if more Incorporators need to be added.

10. Director's Name: Jeremy L. Spratling

Street (**No PO Boxes**) address of Director: 838 Old Cahaba Dr, Helena, AL 35080

_____ Mailing address of Director(s) - (if different
from street address): P. O. Box 2452 Birmingham, Alabama 35201

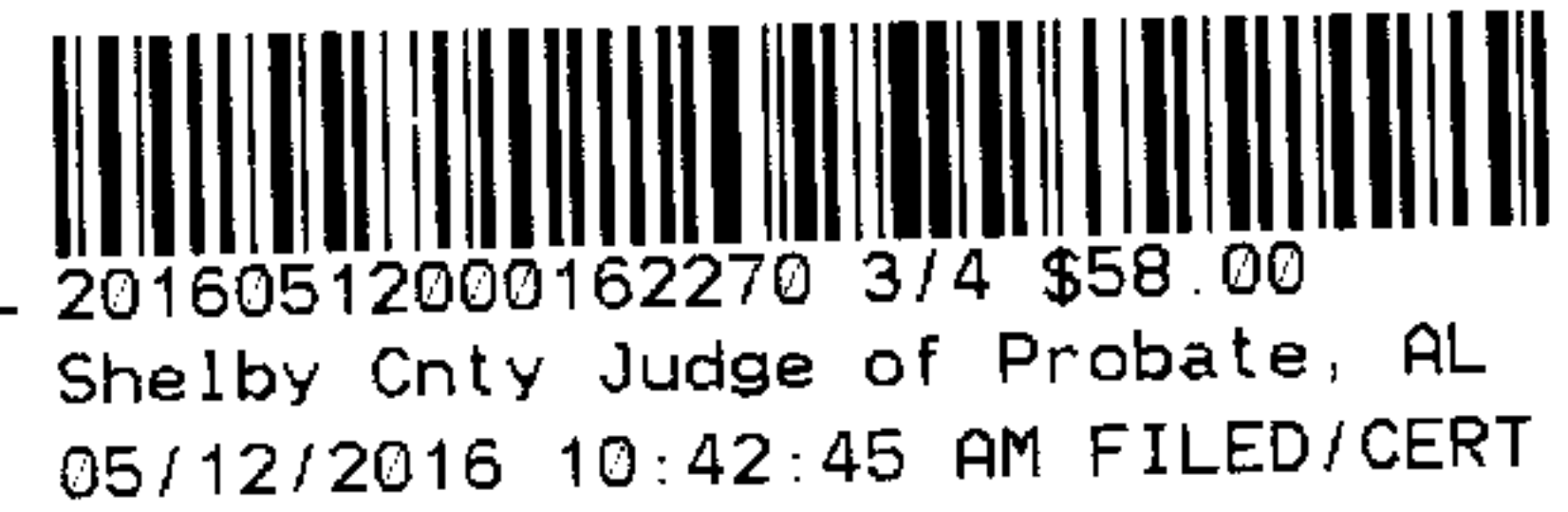
CONVERSION OF DOMESTIC ENTITY/LLC to Corporation

Director's Name: Jeremy L. Spratling

Street (**No PO Boxes**) address of Director: 838 Old Cahaba Drive, Helena, Alabama 35080

Mailing address of Director(s) - (if different
from street address): P. O. Box 2452 Birmingham, Alabama 35201

Director's Name:



Street (**No PO Boxes**) address of Director:

Mailing address of Director(s) - (if different
from street address):

Attach listing if more Directors need to be added.

11. A director has no liability to the corporation or its shareholders for money damages for any action taken, or any failure to take any action, as a director, except liability for (A) the amount of financial benefit received by a director to which he or she is not entitled; (B) an intentional infliction of harm on the corporation or the shareholders; (C) a violation of Section 10A-2-8.33; (D) an intentional violation of criminal law; or (E) a breach of the director's duty of loyalty to the corporation or its shareholders.
12. If the converted entity is one in which one or more owners lack limited liability protection, a statement that each owner of the converting entity who is to become a owner without limited liability protection of the resulting entity has consented in writing to the conversion as required by 10A-1-8.01 is attached.
13. The undersigned certify that the conversion was approved pursuant to *Code of Alabama 1975*, Title 10A, Chapter 1, Article 8 (specifically 10A-1-8.01) and that the information included in or attached to this conversion form are true and correct.
14. Signature requirements are in accordance with 10A-1-4.01 and 10A-1-8.01 of the *Code of Alabama 1975*.

Signature Page – Use additional if necessary.

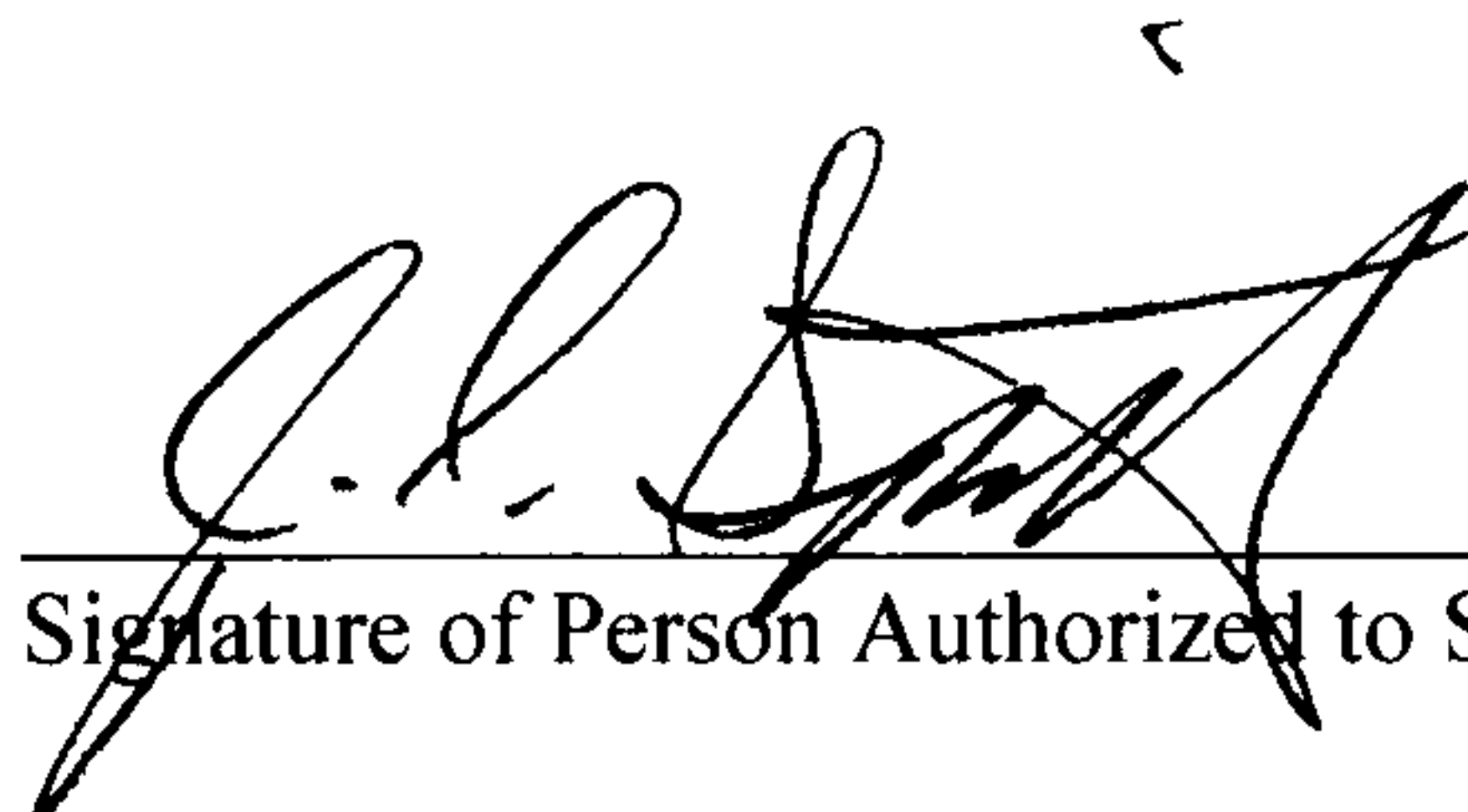
CONVERSION OF DOMESTIC ENTITY/LLC to Corporation



20160512000162270 4/4 \$58.00
Shelby Cnty Judge of Probate, AL
05/12/2016 10:42:45 AM FILED/CERT

4/16/2016
Date

Jeremy Spratling, Business Manager
Typed Name **and** Title of Signature Below


Signature of Person Authorized to Sign

Date

Typed Name **and** Title of Signature Below

Signature of Person Authorized to Sign

Date

Typed Name **and** Title of Signature Below

Signature of Person Authorized to Sign