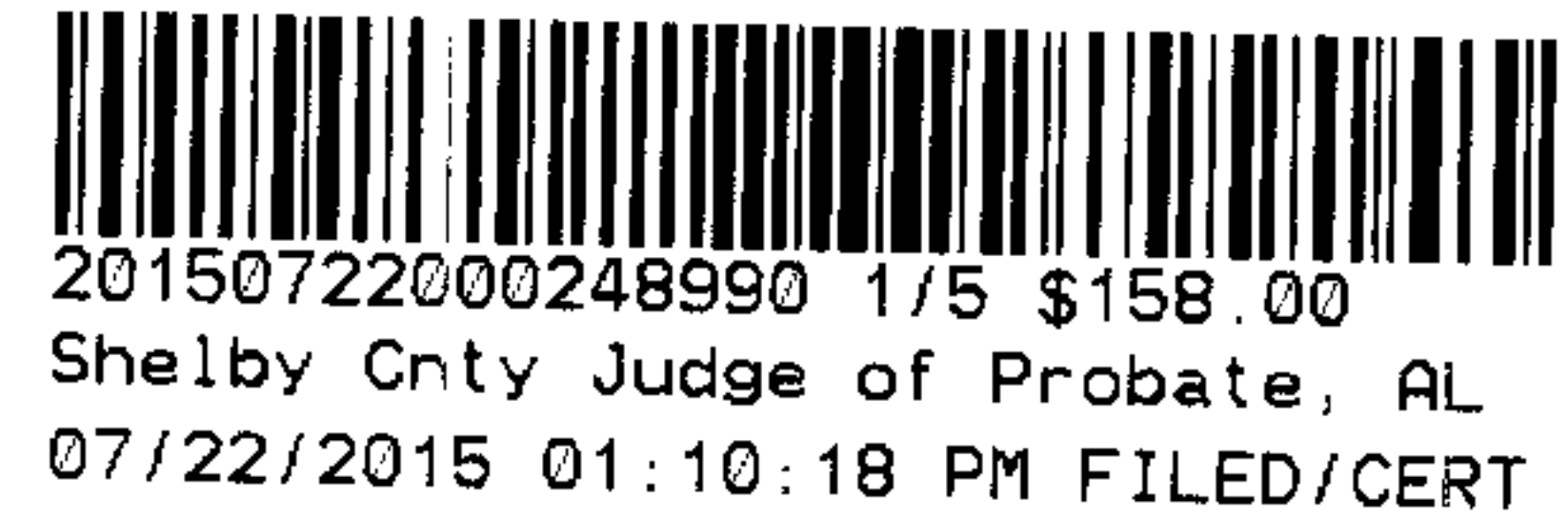


STATE OF ALABAMA

DOMESTIC NONPROFIT CORPORATION CERTIFICATE OF  
FORMATION

PURPOSE: In order to form a Nonprofit Corporation under Section 10A-1-3.05 and 10A-3-3.02 of the Code of Alabama 1975 this Certificate Of Formation and the appropriate filing fees must be filed with the Office of the Judge of Probate in the county where the corporation's initial registered office is located. **The information required in this form is required by Title 10A.**



INSTRUCTIONS: Mail one (1) signed original and two (2) copies of this completed form and the appropriate filing fees to the Office of the Judge of Probate in the county where the corporation's registered office is/will be located. Contact the Judge of Probate's Office to determine the county filing fees. **Make a separate check or money order payable to the Secretary of State for the state filing fee of \$100.00** and the Judge of Probate's Office will transmit the fee along with a certified copy of the Certificate to the Office of the Secretary of State within 10 days after the Certificate is issued. Once the Secretary of State's Office has indexed the filing the information will appear at [www.sos.alabama.gov](http://www.sos.alabama.gov) under the Government Records tab and the Business Entity Records link – you may search by entity name. Your notification of filing was provided by the Probate Judge's Office via a stamped copy and the Secretary of State's Office does not send out a copy. You may pay the Secretary of State fees by credit card if the county you are filing in will accept that method of payment (see attached). Your corporation will not be indexed if the credit card does not authorize and will be removed from the index if the check is dishonored.

(For County Probate Office Use Only)

**This form must be typed or laser printed.**

1. The name of the corporation: CAP Homeschool Cooperative
2. **A copy of the Name Reservation certificate from the Office of the Secretary of State must be attached.**
3. This nonprofit corporation (MUST check one):  
     has Members **or**   X   has no Members

(For SOS Office Use Only)

This form was prepared by: (type name and full address)

Holly H. Mauro  
119 Sandpebble Street  
Alabaster, Al. 35007

**DOMESTIC NONPROFIT CORPORATION CERTIFICATE OF FORMATION**

4. Street (**No PO Boxes**) address of principal office of the corporation: 815 Highway 52, Helena, Alabama 35080

Mailing address of principal office (if different from street address): \_\_\_\_\_

5. The name of the Registered Agent: Gwen R. Hood

6. Street (**No PO Boxes**) address of Registered Agent (if different from principal office address):

815 Highway 52, Helena, Alabama 35080

Mailing address of Registered Agent (if different from street address): \_\_\_\_\_

7. Purpose for which corporation is formed: This corporation is organized exclusively for charitable and educational purposes, more specifically to assist home schooling families in educating their children.; the purpose includes the transaction of any lawful business for which nonprofit corporations may be incorporated in Alabama under Title 10A, Chapter 3 of the Code of Alabama.

8. Period of duration shall be perpetual unless stated otherwise by an attached exhibit.

9. The name(s) of the Incorporator(s): Gwen R. Hood, Holly H. Mauro

Street (**No PO Boxes**) address of Incorporator(s): 1415 Timber Circle, Helena, Alabama 35808  
119 Sandpebble Street, Alabaster, Alabama 35007

Mailing address of Incorporator(s) – (if different from street address): \_\_\_\_\_

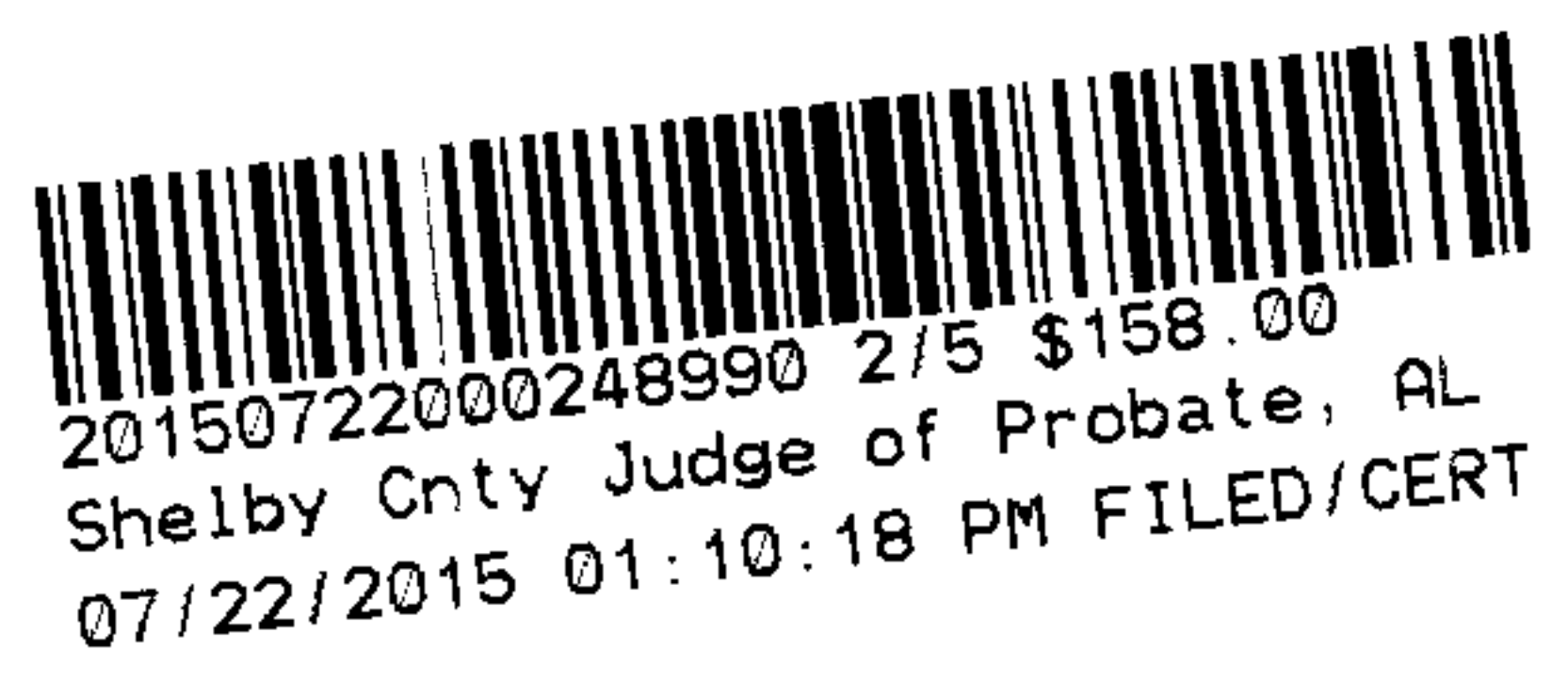
**Attach a listing if more Incorporators need to be added (type “see attached” in the name line).**

10. The number of Directors constituting the initial Board of Directors is 5. The initial Directors names and addresses must be listed in this Certificate of Formation.

Director's Name: See Attached

Street (**No PO Boxes**) address of Director: \_\_\_\_\_

Mailing address of Director(s) - (if different from street address): \_\_\_\_\_





**DOMESTIC NONPROFIT CORPORATION CERTIFICATE OF FORMATION**

Director's Name: \_\_\_\_\_

Street (**No PO Boxes**) address of Director: \_\_\_\_\_

Mailing address of Director(s) - (if different from street address): \_\_\_\_\_

Director's Name: \_\_\_\_\_

Street (**No PO Boxes**) address of Director: \_\_\_\_\_

Mailing address of Director(s) - (if different from street address): \_\_\_\_\_

**Attach listing if more Directors need to be added (type "see attached" in the name line for the first Director on this form).**

11. Unless an attachment to this Certificate of Formation provides that a change in the number of directors shall be made only by amendment to the Certificate of Formation, a change in the number of directors made by amendment to the bylaws shall be controlling. In all other cases, whenever a provision of the Certificate of Formation is inconsistent with a bylaw, the provision of the Certificate of Formation shall be controlling.

Attached are any other provisions that are not inconsistent with law relating to organization, ownership, governance, business, or regulation of the internal affairs of the nonprofit corporation, including any provisions for distribution of assets on dissolution or final liquidation.

06/10/2015  
Date (MM/DD/YYYY)

Holly H Mauro  
Signature as required by 10A-1-3.04

Holly H Mauro  
Typed Name of Above Signature

Co-director  
Typed Title/Capacity to Sign under 10A-1-3.04



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Shelby Cnty Judge of Probate, AL  
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Director's Name: Karen L Wolfe

Street (**No PO Boxes**) address of Director: 107 Augusta Way, Helena, Alabama 35080

Mailing address of Director(s) - (if different from street address): \_\_\_\_\_

Director's Name Susan H Williamson

Street (**No PO Boxes**) address of Director: 154 Falliston Ridge Circle, Helena, Alabama 35040

Mailing address of Director(s) - (if different from street address): \_\_\_\_\_

Director's Name: Ashlie W Haskin

Street (**No PO Boxes**) address of Director: 941 Savannah Lane, Calera, Alabama 35040

Mailing address of Director(s) - (if different from street address): \_\_\_\_\_

Director's Name: Holly H Mauro

Street (**No PO Boxes**) address of Director: 119 Sandpebble Street, Alabaster, Alabama 35007

Mailing address of Director(s) - (if different from street address): \_\_\_\_\_

Director's Name: Gwen R Hood

Street (**No PO Boxes**) address of Director: 1415 Timber Circle, Helena, Alabama 35080

Mailing address of Director(s) - (if different from street address): \_\_\_\_\_



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Shelby Cnty Judge of Probate, AL  
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John H. Merrill  
Secretary of State

P.O. Box 5616  
Montgomery, AL 36103-5616

# STATE OF ALABAMA

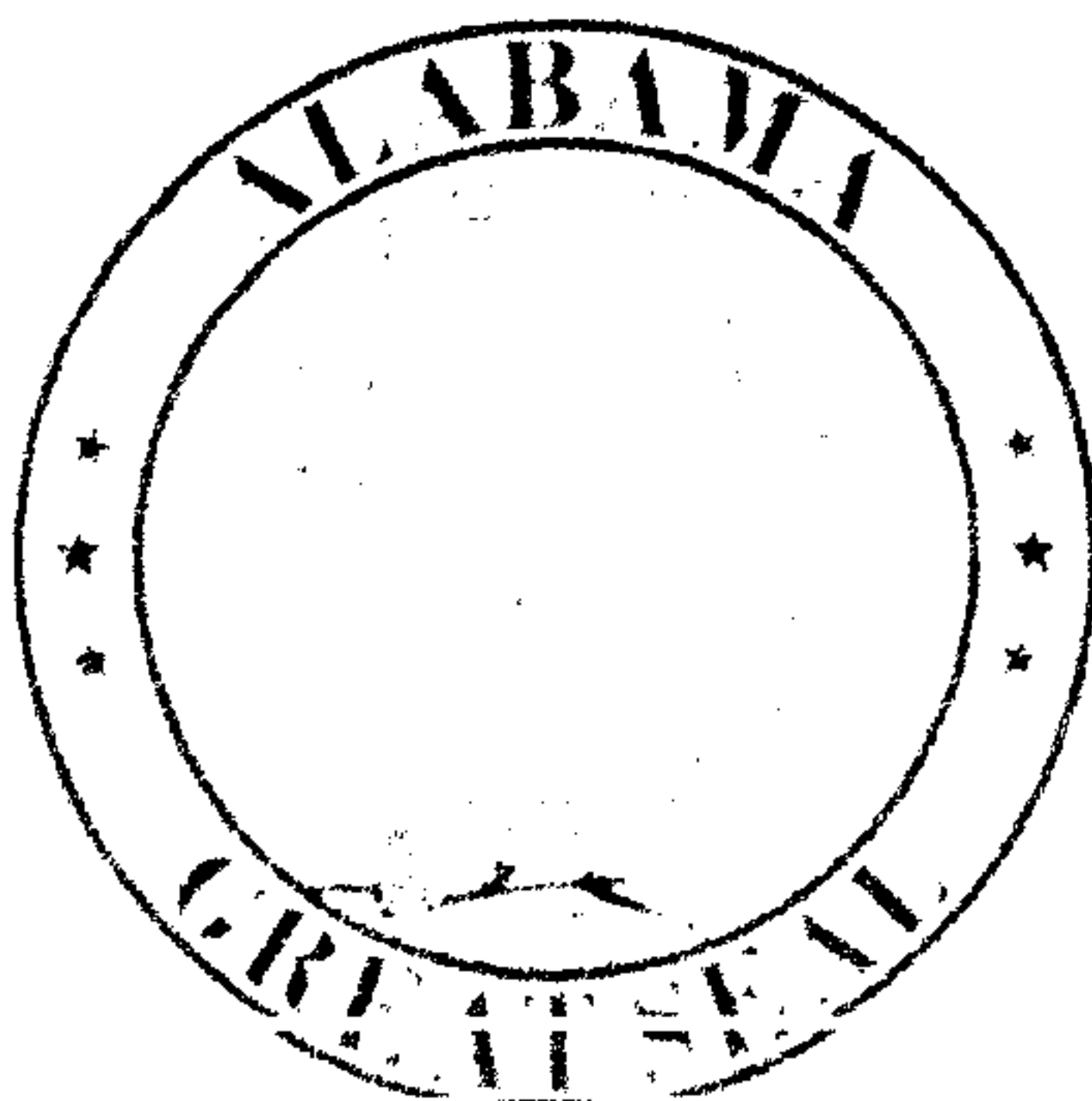
**I, John H. Merrill, Secretary of State of Alabama, having custody of the  
Great and Principal Seal of said State, do hereby certify that**

pursuant to the provisions of Title 10A, Chapter 1, Article 5, Code of Alabama  
1975, and upon an examination of the entity records on file in this office, the  
following entity name is reserved as available:

**CAP Homeschool Cooperative**

This name reservation is for the exclusive use of Gwen Hood, 815 Highway 52,  
Helena, AL 35080 for a period of one year beginning May 26, 2015 and expiring  
May 26, 2016

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Shelby Cnty Judge of Probate, AL  
07/22/2015 01:10:18 PM FILED/CERT



RES690849

**In Testimony Whereof, I have hereunto set my  
hand and affixed the Great Seal of the State, at the  
Capitol, in the city of Montgomery, on this day.**

May 26, 2015

Date

*J. H. Merrill*

John H. Merrill

Secretary of State