

STATE OF ALABAMA

**DOMESTIC NONPROFIT CORPORATION
AMENDMENT TO FORMATION/ARTICLES**

PURPOSE: In order to amend a Nonprofit Corporation's Certificate of Formation/Articles of Incorporation under Section 10A-3-4.02 and 10A-1-3.13 of the Code of Alabama 1975 this Amendment and the appropriate filing fees must be filed with the Office of the Judge of Probate in the county where the corporation was initially formed/incorporated.

INSTRUCTIONS: Mail one (1) signed original and two (2) copies of this completed form and the appropriate filing fees to the Office of the Judge of Probate in the county where the corporation's Certificate of Formation was recorded. Contact the Judge of Probate's Office to determine the county filing fees. Make a separate check or money order payable to the **Secretary of State for the state filing fee of \$50.00 for standard processing or \$150.00 if expedited processing within 3 business days of receipt by the Office of the Secretary of State is requested (10A-1-4.31)** and the Judge of Probate's Office will transmit the fee along with a certified copy of the Amendment to the Office of the Secretary of State within 10 days after the filing is recorded. Once the Secretary of State's Office has indexed the filing, the information will appear at www.sos.alabama.gov under the Government Records tab and the Business Entity Records link – you may search by entity name or number. You may pay the Secretary of State fees by credit card if the county you are filing in will accept that method of payment (see attached). Your Amendment will not be indexed if the credit card does not authorize and will be removed from the index if the check is dishonored.



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Shelby Cnty Judge of Probate, AL
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(For County Probate Office Use Only)

This form must be typed or laser printed.

1. The name of the corporation from the Certificate of Formation/Articles of Incorporation:

Southeastern Bible College, Inc.

2. The date the Certificate of Formation was filed in the county: 09 / 10 / 2013 (format MM/DD/YYYY)

3. Alabama Entity ID Number (Format: 000-000): 716 - 219 **INSTRUCTION TO OBTAIN ID NUMBER TO COMPLETE FORM:** If you do not have this number immediately available, you may obtain it on our website at www.sos.alabama.gov under the Government Records tab. Click on Business Entity Records, click on Entity Name, enter the registered name of the entity in the appropriate box, and enter. The six (6) digit number containing a dash to the left of the name is the entity ID number. If you click on that number, you can check the details page to make certain that you have the correct entity – this verification step is strongly recommended.

(For SOS Use Only)

This form was prepared by: (type name and full address)

Donald W. Hawkins
Southeastern Bible College
2545 Valleydale Road
Birmingham, AL 35244

DOMESTIC NONPROFIT CORPORATION AMENDMENT

4. The county in which the Certificate of Formation was filed: Shelby County
5. The titles, dates, and places of filing of any previous Amendments: see attached

Attach a listing if necessary.

[Instruction on Amendment completion: Be very specific about what must be changed if you are amending existing information. If the amendment includes a name change, a copy of the Name Reservation form issued by the Office of Secretary of State must be attached.

Registered agents and registered agent addresses are changed by filing a Change Of Registered Agent Or Registered Office By Entity form directly with the Office of the Secretary of State (the new agent's signature is required agreeing to accept responsibility). You may file the information as an Amendment also, but the change form must be on file with the Secretary of State per 10A-1-3.12(a) (2) to effect the change in the public records database.]

6. The following amendment was adopted on 04 / 19 / 2012 (format MM/DD/YYYY):

An amendment to the Doctrinal Statement, in which #13 was added and reads as "That Scripture provides

God's design and instruction regarding the sanctity of human life, human sexuality and marital relationships;

as such, all human life is sacred and valuable from conception to natural death; and that sexual intimacy is to be

reserved for marriage between one man and one woman; and that upon conception one's gender is sovereignly

determined by God to be an inherent personal attribute. (Gen. 1:27, 28; 2:18-25; Psalm 139:13-16; Eph. 5:22-33)"

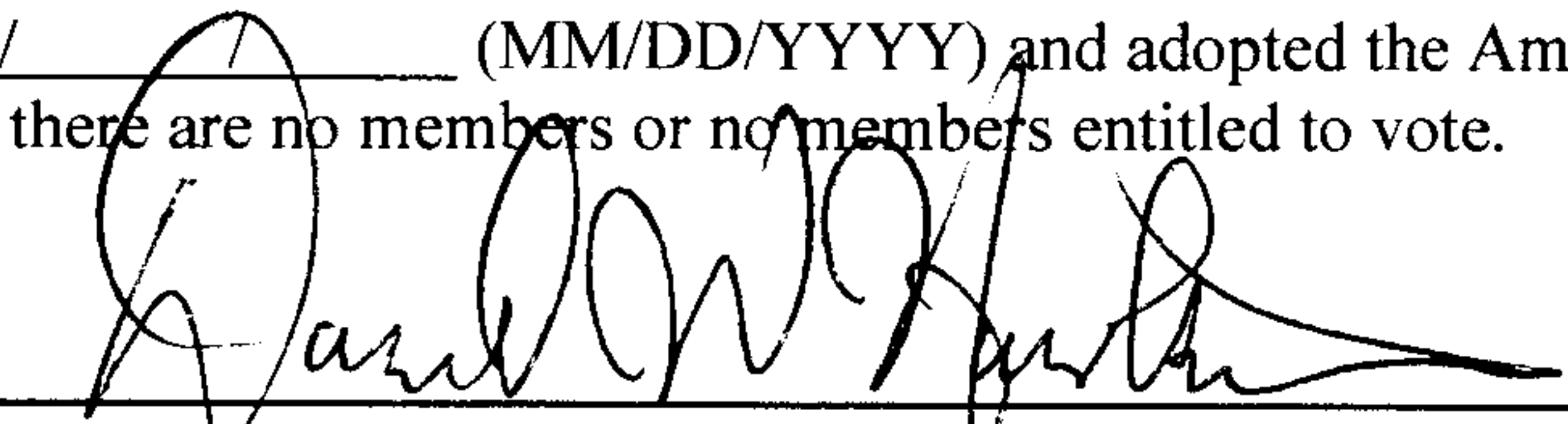
☐ Additional Amendments and the dates on which they were adopted are attached.

7. The Amendment or Amendments have been approved in the manner required by Title 10A of the Code of Alabama 1975 and the governing documents of the entity.

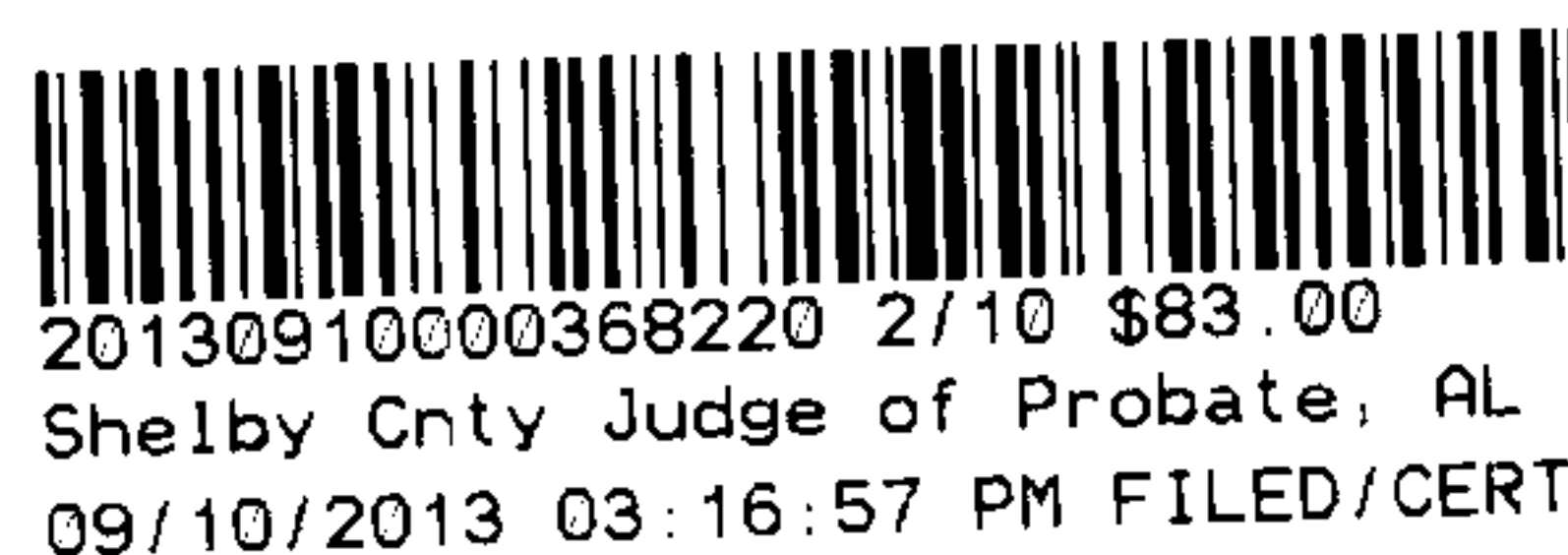
Item 8, 9, or 10 MUST be checked.

8. ☒ The members met on 04 / 19 / 2012 (MM/DD/YYYY) and adopted the Amendment by at least two-thirds of the votes entitled to be cast by members present or represented by proxy – a quorum was present.
9. ☐ The Amendment was adopted by a consent in writing signed by all members entitled to vote.
10. ☐ The board of directors met on / / (MM/DD/YYYY) and adopted the Amendment by majority vote of the directors in office – there are no members or no members entitled to vote.

09 / 06 / 2013
Date (MM/DD/YYYY)


Signature of President or Vice President required by 10A-3-4.02

Donald W. Hawkins, President of Southeastern Bible College
Typed Name and Title of Above Signature



DOMESTIC NONPROFIT CORPORATION AMENDMENT

09/ 06 / 2013
Date (MM/DD/YYYY)

Judy B. Shepura
Signature of Secretary or Assistant Secretary required by 10A-3-4.02

Judy Shepura, Secretary of Board of Trustees
Typed Name and Title of Above Signature

09/ 06 / 2013
Date (MM/DD/YYYY)

[Signature]
Witness Signature of Officer Signing Original Formation/Articles
required by 10A-3-4.02

Jack Eyer, Development Associate
Typed Name and Title of Above Signature


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Board of Trustees

Board Meeting Minutes **Confidential**

April 19, 2012

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I. ACTIONS TAKEN

1. **Regarding changes to the Doctrinal Statement:**
 - a. **The Board vote on the original motion failed due to a lack of affirmative votes.**
 - b. **The Board voted to approve a follow-up motion to include only the first portion of the suggested change in the doctrinal statement.**
2. **The Board voted to approve the minutes of the Board meeting December 8, 2011.**
3. **The Board voted to approve the Board goals and meeting schedule for 2012-2013.**
4. **The Board accepted the resignation of board member Tyrell Williams.**
5. **The Board voted to approve re-election of the following Trustees for another term:**
Steve Gannett, Harold Jeffreys & Kent Kelso
6. **The Board voted to approve the election of officers for 2012-2013:**
Chairman, Mike McLemore
Vice-Chairman, Harold Jeffreys
Secretary Judy Shepura
Executive committee Member-at-large #2, Steve Gannett
7. **The Board voted to recognize the service of the following members for completion of their terms on the Board**
Shane Hudman, Susan McCollum & David Simpson

II. MEETING PROCEEDINGS

Attendance

BOT Members Present: Danny Brannon, Anne Dumas, Dale Ellinghausen, Steve Gannett, Don Hawkins, Shane Hudman, Carey Jackson, Harold Jeffreys, Mike Jones, Kent Kelso, Susan McCollum, Mike McLemore, Keith Sides, David Simpson (Chair), Judy Shepura, Dale Wallace and Robbie Wilson. **BOT Member Absent:** Frank Gauldin

SEBC President and Cabinet: Dr. Don Hawkins (President), Mr. Paul Willard (VP Operations), Dr. Vicki Wolfe (VP Education/Provost).

Special Guest: David Nasser, Pastor, Christ City Church

The meeting was convened at the college by Chairman Simpson. He welcomed the new board members: Anne Dumas, Dale Wallace and Robbie Wilson. He then read a letter of resignation from Ty Williams. The Board voted to accept this resignation. The members then had a time of prayer.

The chairman invited Paul Willard to introduce David Nasser, Pastor of Christ City Church, to the Board. The Church is now a tenant at Southeastern Bible College. David Nasser thanked the Board for providing an environment which is conducive for this new church to grow and gain its footing. He mentioned: Who is Christ City Church? What is the vision that drives this church? The answer to these questions is found in our name. **We are for Christ, in the city, as the church.** More information can be found at www.christcitybirmingham.com.

Administration Reports

VP for Education Report, Dr. Vicki Wolfe The following are key points (see attachment #1):

- Accomplishments and professional development activities of the faculty including the publishing of a book co-edited by Dr. Dwain Waldrep.
- The new major in Christian Thought and History will debut in Fall 2012.
- During 2012-2013, the faculty and staff will be actively engaged in the preparation and writing of the ABHE self-study in anticipation of an accreditation team visit in fall 2013.
- End of the Year Awards to be given:
 - Alumnus of the Year - Tracy Hipps, Director at Christian Service Mission
 - Delta Epsilon Chi: The two students chosen as scholastic nominees this year are: Austin DeArmond and David Ladwig. The alumnus chosen for Honorary membership is Dr. Steven Foster, Pastor of Community Bible Church in Baton Rouge, LA.
- Ryan Byerly, Philosophy faculty, has resigned to accept another position.

VP for Operations Report, Paul Willard The following are key points (see attachment #2):

- Financial summary, including a cash flow report as of March 31, 2012
- Refinancing with Regions Bank closed on January 24, 2012
- Kristie Harrick is currently serving as the Dean of Student Services with oversight for both the Admissions office and Student Life
- A listing of deferred maintenance projects
- Noted that Carme Phillips celebrated her 38th anniversary of working in the Business Office

- Presidents Report, Dr. Don Hawkins** The following are key points (see attachment #3):
- The updated website was launched in December 2011. Appreciation goes to Cliff McArdle, Chase McLain and Flex Digital for this improved information and recruiting tool.
 - The Gannett-Estes Library was chosen by the International Society for Science and Religion to receive of a 224 volume science and spirituality collection.

Advancement report was presented as part of the President's report:

- Cliff McArdle resigned January 2012 to accept a position at Bellhaven University.
- On Cliff's recommendation, we contracted with Mr. Jack Eyer, CEO of Giving Ventures, to assist the College in development. We were already working with Jack to provide estate design consulting for donors of the College.
- Jack Eyer prepared 49 foundation grant applications that have been submitted.
- A listing of Foundations and their officers was distributed. If you know any of these officers, please let Dr. Hawkins know. Personal contacts help significantly when requesting funds from a foundation.
- Information packets about Southeastern are available in the President's office.

Trustee Board Business

The Board reviewed the minutes from the previous board meeting of December 8, 2011

ACTION: The Board voted to approve the minutes of the Board meeting December 8, 2011

Doctrinal Statement (attachment #4): Dr. Hawkins discussed the recommended change to the Doctrinal Statement that would add a clarifying statement on human sexuality, the sanctity of marriage and the sanctity of human life. It is believed that this wording would add a level of protection should legal action be brought against the College over any of these issues.

- A question was asked, is there a difference between a policy statement and a statement of faith? Being as the statement of faith is in the incorporation documents, it is felt that this would provide a greater level of protection vs. being just a policy statement.
- Concern was voiced over the second part of the statement that followed "Therefore".

ACTION: The Board voted and the motion to change the doctrinal statement failed (lacking sufficient votes to approve)

A follow-up motion was made to include only the first portion of the suggested change in the doctrinal statement and that a committee be formed to review whether or not the balance of the statement should be added, changed or continue to be left out.

ACTION: The Board voted to approve the follow-up motion with one person voting against it.

The following is the portion approved to be added to the Doctrinal Statement. To be added after #12. It reads as follows:

"That Scripture provides God's design and instruction regarding the sanctity of human life, human sexuality and marital relationships; and as such, all human life is sacred and valuable from conception to natural death; and that sexual intimacy is to be reserved for marriage between one man and one woman; and that upon conception one's gender is sovereignly determined by God to be an inherent personal attribute." (Gen. 1:27,28; 2:18-25; Psalm 139:13-16; Eph. 5:22-33)

Committee Reports

Academic Affairs: No additional report

Audit, Ethics & Compliance: Danny Brannon, Chairman, reported that upon completion of the refinancing the audit report of May 31, 2011 was finalized and is available in the Business Office

Board Development: Shane Hudman, Chairman, reported that the committee recommended:

- Approval of the Board Goals and the Board Meeting Schedule for 2012-13; it was mentioned that the December meeting would be on an "as needed" basis.
ACTION: The Board voted to approve both the goals and the meeting schedule
- The following Board members whose 3-year terms expire May 2012 be re-elected to the Board for another term:

- Mr. Steve Gannett
- Mr. Harold Jeffreys
- Mr. Kent Kelso

ACTION: The Board voted to approve the re-election of these Trustees

- The following slate of nominees for positions as stated:
 - Chairman, Mike McLemore
 - Vice Chairman, Harold Jeffreys
 - Secretary, Judy Shepura
 - Executive Committee Member-at-large #2, Steve Gannett

ACTION: The Board voted to approve the election of officers.

- The following were recognized for their 12+ years of service on the Board:
 - Shane Hudman
 - Susan McCollum
 - David Simpson

ACTION: The Board voted to recognize the service of these members to the College The following were recognized for their 12+ years of service on the Board

- All Board members are asked to complete and turn in the following annual forms: Conflict of Interest; Affirmation of Service and Performance Evaluation of the President.

Campus Planning & Development: Dale Ellinghausen, Chairman, reported the lease with Christ City Church is proving to be beneficial to both the Church and the College. The College is receiving rental revenue of \$1,000 per Sunday plus \$750 per month for office space.

Finance & Budget: Keith Sides, Chairman, reported the committee is continuing to work with the Administration on the budget for 2012-2013 and when it is complete it will be presented to the full Board for a vote.

Institutional Advancement: Steve Gannett, Chairman, submitted a report for the committee.

Personnel: David Simpson, Chairman, said that the committee supports the inclusion of a 2-3% raise for faculty and staff in the upcoming budget.

Meeting Adjourned

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Mike D. McEmore date 1/18/13

~~David Simpson~~ Mike McEmore
Chair, Board of Trustees

Judy Shepura date 1/18/13

Judy Shepura
Secretary, Board of Trustees

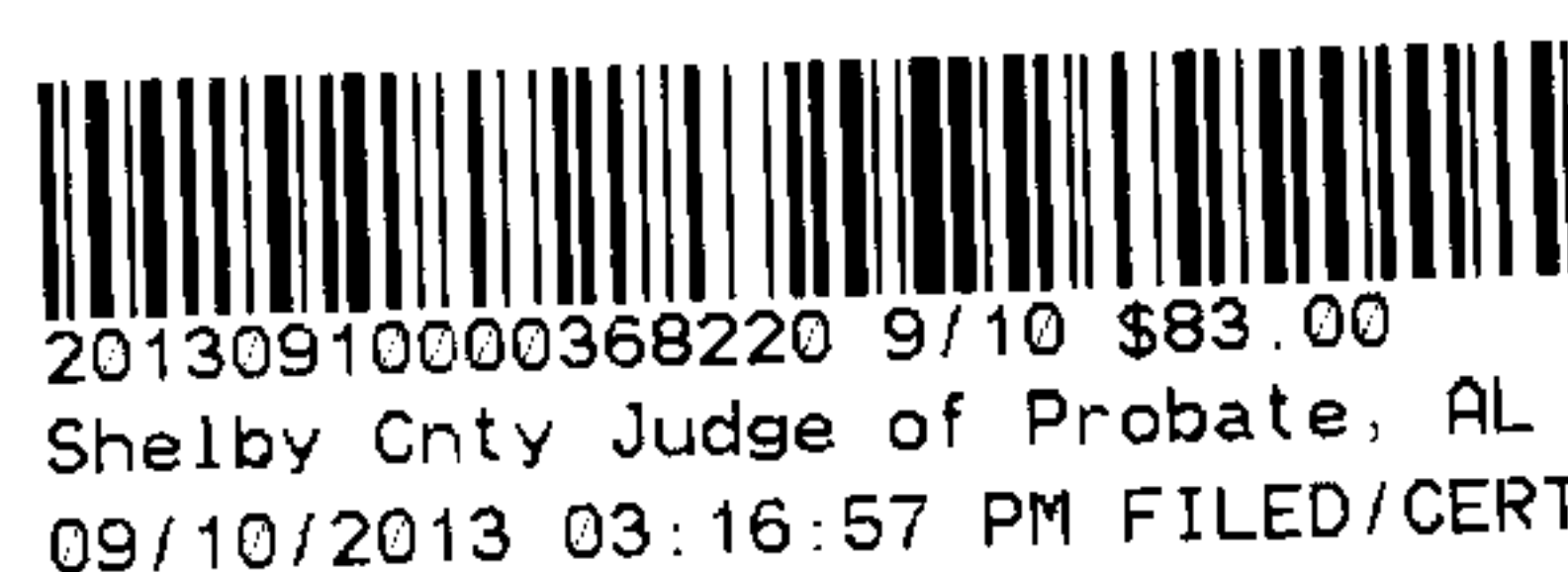

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DOCTRINAL STATEMENT

We believe:

- (1) That the Bible, consisting of the sixty-six books of the Old and New Testaments, in the original manuscripts, is the inerrant and complete Word of God, the final authority in all matters of faith and practice (II Timothy. 3:16-17; II Peter 1:20-21).
- (2) That there is one God, eternally existing in three persons: The Father, Son, and Holy Spirit (Deuteronomy 6:4; Matthew 28:19; Luke 3:21-22).
- (3) That the Lord Jesus Christ is the only begotten Son of God, conceived by the Holy Spirit, born of the Virgin Mary, and is true God and true man (Luke 1:30-35; John 1:18; 3:16; Philippians 2:5-11).
- (4) That man was created in the image of God; that he sinned and, thereby, incurred not only physical death, but also spiritual death which is separation from God and that, as a consequence, all men are declared by God to be totally depraved, having inherited a sinful nature and having become sinners in thought, word, and deed (Genesis 1:26-27; 2:16-17; 3:6-19; Romans 3:10-13; 6:3; 7:18; 11:32; Galatians 3:22).
- (5) That the Lord Jesus Christ died as a substitutionary and complete sacrifice for the sins of the whole world and that only those who trust in His redemptive work are saved on the ground of His shed blood (Romans 3:24-28; 5:8-10; I Timothy 2:5-6; I John 2:1-2).
- (6) That the Lord Jesus Christ arose from the dead in the same body, though glorified, in which He was crucified; that He ascended into Heaven, and He is now exalted at the right hand of the Father as Head of the Church (John 20:1-29; Acts 1:9-11; Ephesians 1:20-23; Hebrews 1:3).
- (7) That the Lord Jesus Christ will come again personally and bodily; that first He will come in the air prior to the seven year Tribulation, hence at any moment, to receive the Church, His body, unto Himself in heaven; and that following the literal fulfillment of the Great Tribulation spoken of by the prophets, He will return visibly to the earth with His saints to inaugurate His millennial kingdom of universal peace and righteousness (Acts 1:11; I Thessalonians 4:13-18; I Corinthians 15:51-58; II Peter 3:1-13; Revelation 19:11-16; 20:16).
- (8) That both the believer and the unbeliever will be resurrected bodily in their own order; the saved unto everlasting bliss; the lost unto everlasting and conscious punishment

Amended by the Board of Trustees on April 19, 2012



(I Corinthians 15:1-20; I Thessalonians 4:13-18; Revelation 20:11-15; 21:22).

(9) That on the sole condition of personal faith in the Lord Jesus Christ, men are born again by the Holy Spirit; that at regeneration, all believers in this age are also indwelt by the Holy Spirit, baptized by the Holy Spirit into the Body of Christ, and sealed by the Holy Spirit unto the day of redemption (Romans 3:24-28 8:9-11; I Corinthians 12:13; Ephesians 4:30).

(10) That sanctification, which is separation unto God, is threefold: positionally, the believer was sanctified at his conversion by virtue of his union with Christ; progressively, he is continually being sanctified through the Word as he walks in the Spirit, thereby overcoming lusts of the flesh and producing the fruit of the Spirit; and, ultimately, he will be completely conformed to the image of Christ when he sees his Savior face to face (John 17:17; Ephesians 5:26; Colossians 3:14; Hebrews 10:14; I John 3:13).

(11) That the Church is the Body of Christ composed of all who are born again during this church age, that began at Pentecost and will be terminated at the rapture of the church; that this church universal is to gather together as local churches or assemblies after the pattern of New Testament doctrine and practice, including the observance of the ordinances of water baptism and the Lord's supper; and that God performs the ministry of His church through its members to whom He has given gifts for the purpose of edifying the body of Christ (Acts 2:1-47; Romans 12:18; I Corinthians 11:23-24; I Corinthians 12:1-31; Ephesians 1:22-23).

(12) That the Great Commission was given to the Church and that the task of world evangelism is the mission of the Church today (Matthew 28:18-20; Romans 10:9-17; Ephesians 4:7-16).

(13) That Scripture provides God's design and instruction regarding the sanctity of human life, human sexuality and marital relationships; and as such, all human life is sacred and valuable from conception to natural death; and that sexual intimacy is to be reserved for marriage between one man and one woman; and that upon conception one's gender is sovereignly determined by God to be an inherent personal attribute. (Gen. 1:27, 28; 2:18-25; Psalm 139:13-16; Eph. 5:22-33)

