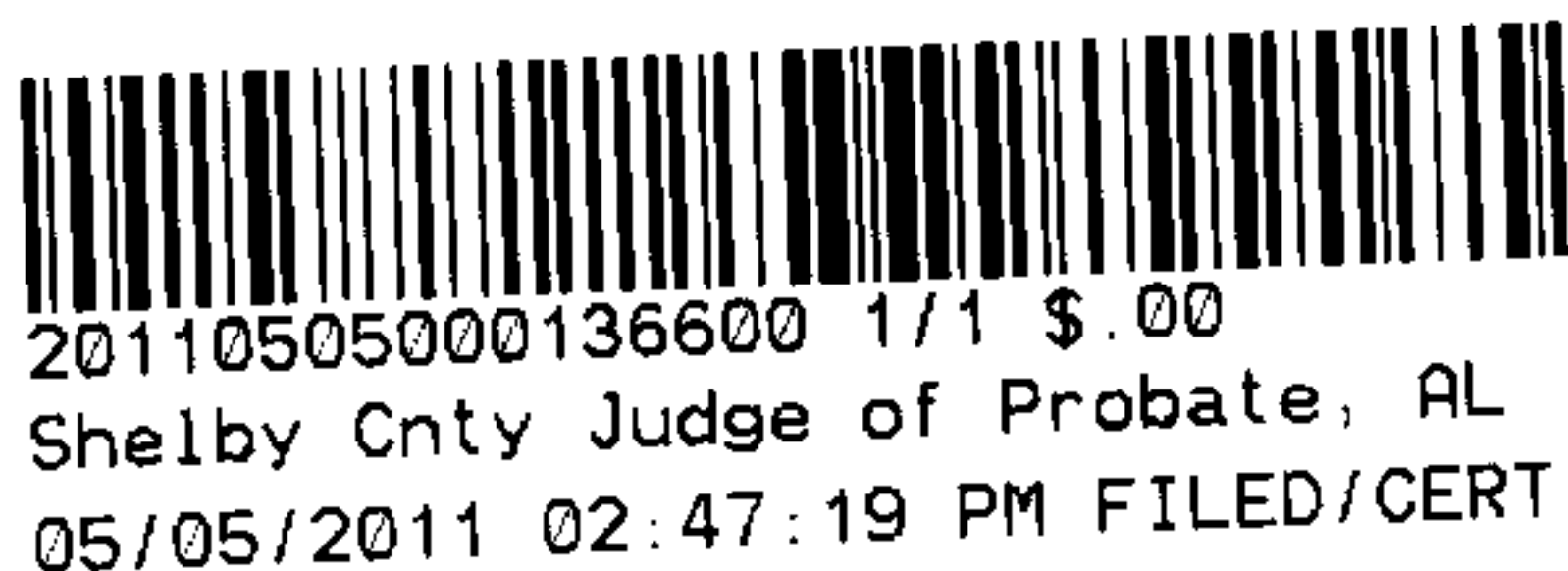


**OATH OF OFFICE for DISTRICT COURT MAGISTRATE or DISTRICT COURT WARRANT CLERK  
or MUNICIPAL COURT CLERK or MUNICIPAL COURT MAGISTRATE**

I, Flora Tolleson, do solemnly swear (or affirm, as the case may be) that I will support  
(print or type name of person receiving oath)  
the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof,  
and that I will faithfully and honestly discharge the duties of the office of ~~clerk~~/magistrate upon which I am about to enter,  
to the best of my ability. So help me God.



Flora L. Tolleson

Signature

Social Security Number

787 Queen Drive

Home Address

Columbiana

AL

35051

City

State

Zip Code

Area Code

Number

**CERTIFICATE OF OFFICER ADMINISTERING OATH**

The oath of office was administered by me to the above-named court clerk/magistrate/warrant clerk, in  
compliance with Article XVI, §279, *Constitution of Alabama 1901*.

Mary H. Harris

Print of Type Name of Administering Officer

Mary H. Harris  
Signature of Administering Officer

5-5-11  
Date

**Choose Only One**

- ☒ District Court Magistrate for SHELBY County  
or  
☐ District Court Warrant Clerk for \_\_\_\_\_ County  
or  
☐ District Court Magistrate for Juvenile Court Intake Office for \_\_\_\_\_ County

**Choose Only One**

- ☐ Municipal Court Clerk for the Municipality of \_\_\_\_\_  
or  
☐ Acting Municipal Court Clerk for the Municipality of \_\_\_\_\_  
or  
☐ Municipal Court Magistrate for the Municipality of \_\_\_\_\_

**Court Address:** 112 N. Main Street, Columbiana, AL 35051  
Street State Zip Code

**Phone:** (205)669-3775  
Area Code Number

**Work Email Address** flora.tolleson@alacourt.gov

**Check Appropriate Box**

☒ New Position (if not a replacement)

☐ Person Replaced \_\_\_\_\_

**OATH FILING PROCEDURES**

**District Court Magistrates and Warrant Clerks:**

Pursuant to §36-4-4, *Ala Code 1975*, these persons should file their oaths with the judge of probate of their respective counties. In addition, a copy of this oath of office should be filed with the UJS Magistrate Program of the Administrative Office of Courts, and, according to Rule 18 IV., Alabama Rules of Judicial Administration, a copy shall be filed in the office of the district court clerk.

**Municipal Court Clerks and Magistrates:**

Pursuant to Rule 18 IV., Rules of Judicial Administration, and §12-14-30(f), *Ala Code 1975*, these persons should file their oaths in the "Office of the Secretary of State, with the UJS Magistrate Program of the Administrative Office of Courts, and, with the municipal court clerk". And, if their duties are limited to one county, pursuant to §36-4-4, *Ala Code 1975*, they must also file a copy of their oath with the judge of probate in their respective county.

**Mail Copies To:** Administrative Office of Courts  
UJS Magistrate Program  
300 Dexter Avenue  
Montgomery, AL 36104-3741

Secretary of State  
11 South Union Street  
Montgomery, AL 36130