



GUY HUNT  
GOVERNOR

# STATE OF ALABAMA HIGHWAY DEPARTMENT

THIRD DIVISION  
OFFICE OF DIVISION ENGINEER  
1020 BANKHEAD HWY., WEST  
P.O. BOX 2745  
BIRMINGHAM, ALABAMA 35202-2745  
Telephone: 328-5820

PERRY A. HAND  
HIGHWAY DIRECTOR

January 6, 1993

The Honorable Thomas A. Snowden, Jr.  
Judge of Probate  
Shelby County  
P. O. Box 825  
Columbiana, AL 35051

ATTN: Melba Smith  
Recording Department

Dear Judge Snowden:

RE: State at Large  
Notary Public Renewal  
For Debra H. Sims

This is to advise that a Notary Public is needed in the daily operations of the Division Engineers office here in Birmingham.

We understand that there is a blanket bond (Bond No. 21 DDD KI 0891, copy attached), that covers all State of Alabama Highway Department employees.

This is to request renewal of Debra H. Sim's Notary Public for the State of Alabama at Large.

Sincerely,

James F. Horsley  
Division Engineer

JFH:dhs

cy: File

Inst # 1993-01179

01/13/1993-01179  
11:59 AM CERTIFIED  
SHELBY COUNTY JUDGE OF PROBATE  
004 MCD 15.00



STATE OF ALABAMA  
DEPARTMENT OF FINANCE  
MONTGOMERY, ALABAMA 36130

GUY HUNT  
Governor

G. ROBIN SWIFT, JR.  
Director of Finance

M E M O R A N D U M

TO: ALL COUNTY PROBATE JUDGES

FROM: G. ROBIN SWIFT, JR.  
DIRECTOR OF FINANCE

SUBJECT: NOTARY BOND

DATE: AUGUST 28, 1989

The State of Alabama has broadened its Blanket Employee Dishonesty Bond so that it now provides full coverage for all Notaries Public employed by the State. Coverage is for \$10,000, as required by statute and extends through the four year license term. Additionally, the bond covers all of a notary's official acts, whether or not they are related to state business.

The new endorsement, a copy of which is attached, eliminates two understandable objections which Probate Judges had raised to the old policy - that it provided coverage for only one year, and covered only state business.

We are very pleased that we were able to persuade the Hartford Insurance Company to provide this broadened coverage at no extra cost.

Please advise if we can provide additional information.

GRSjr/lw

cc: Mr. Leon Moore  
Jinright-Turner Insurance

Mr. Charles Rowe  
Budget Director

Attachment: Endorsement #9

Jan 13, 1993



THE HARTFORD

Policy Number  
21 DDD KI 0891

This endorsement forms a part of the policy as numbered above, issued by THE HARTFORD INSURANCE GROUP company designated therein, and takes effect as of the effective date of said policy unless another effective date is stated herein.

Effective Date      Effective hour is the same as stated  
October 1, 1988 in the Declarations of the policy.

Endt. No.  
009

Named Insured and Address

The State of Alabama, Et Al.  
Montgomery, Alabama

THIS ENDORSEMENT REPLACES & SUPERSEDES ENDT. NO. 003 AND ENDT. NO. 004  
EFFECTIVE 10/1/88.

It is hereby agreed that:

The Company agrees that this Policy shall provide Faithful Performance Coverage in the limits of \$10,000.00 for each Notary Public who is an employee of the State of Alabama regardless of whether said employee is acting in his official capacity as an employee of the State of Alabama or acting otherwise.

If this policy should be cancelled or the Notary Public should leave the employment of the State of Alabama, this policy shall continue to provide Faithful Performance Coverage for said Notary Public until the expiration of the commission in existence at time his or her employment is terminated or the Policy is cancelled, but in no event shall this period exceed four years.

The coverage provided under this policy for Notaries Public shall not be cumulative and is specifically limited to \$10,000.00 per Notary Public.

Nothing herein contained shall be held to vary, waive, alter, or extend any of the terms, conditions, agreements or declarations of the policy, other than as herein stated

This endorsement shall not be binding unless countersigned by a duly authorized agent of the company, provided that if this endorsement takes effect as of the effective date of the policy and, at issue of said policy, forms a part thereof, countersignature on the declarations page of said policy by a duly authorized agent of the company shall constitute valid countersignature of this endorsement.

Form G-2240-3 B  
ACCEPTED:

Date

Countersigned by

Leon M. Moore, Jr., Authorized Agent



NAME: Debra H. Sims  
(Signature)

ADDRESS: (Residence) 216 Coral Circle, Alabaster, AL 35007  
State Highway Department  
ADDRESS: (Business) 1020 Bankhead Highway, West

PHONE NO: (Residence) 664-2441 (Business) 581-5603

DATE: January 6, 1993

TO: Judge of Probate  
Shelby County

Dear Sir:

I hereby make application for appointment-reappointment as: Check below:

1. Notary Public for the State at Large (X)
2. Notary Public for Shelby County ( )

Yours very truly,

Debra H. Sims  
(Signature of Applicant)

Inst # 1993-01179

01/13/1993-01179  
11:59 AM CERTIFIED

SHELBY COUNTY JUDGE OF PROBATE  
004 MCD 15.00

CAROL F. ODOM  
NOTARY PUBLIC

My present commission expires on the  
9th day of December, 1992.

S.S. # [REDACTED]

The undersigned citizens of Shelby County recommend  
Debra H. Sims of Shelby County as being a  
person of integrity and suitable to fill the office of Notary Public  
of this County.

Name: Sharon M. Crow  
Address: 21356 Tammie Drive, McCalla, AL 35111

Name: James E. Brodan  
Address: 1980 H-Way 39  
Chelsea AL 35043

Name: Anita Lewis  
Address: 2806 Buckhorn Lane  
Birmingham AL 35242

Richard A. Bragil  
4901 Monarch Circle  
Birmingham, AL 35244

Note: The names of foregoing references must be signed by them individually -  
not in the same handwriting nor filled in by the applicant.

#### CONCLUSION;

The office of Notary Public is a serious and responsible public office and  
should not be taken lightly. Abuse of the office or irresponsibility in the  
performance of notarial duties can result in grave consequences. If a Notary  
Public has doubts about the propriety of any action, he or she should seek  
competent professional advice before he or she acts.